

How to upload Fashion Revue files

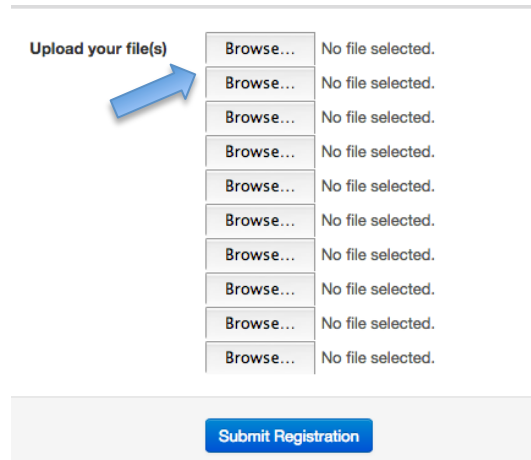
All categories:

After you type in ALL of the information for every category you are entering, you will need to upload the required photograph file(s), as well as copies of receipts for the Consumer Science - Purchased Category.

To upload your files, follow the steps below:

1) At the bottom of the survey, click a browse button.

See screen shot below.



Upload your file(s)

Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
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Browse...	No file selected.

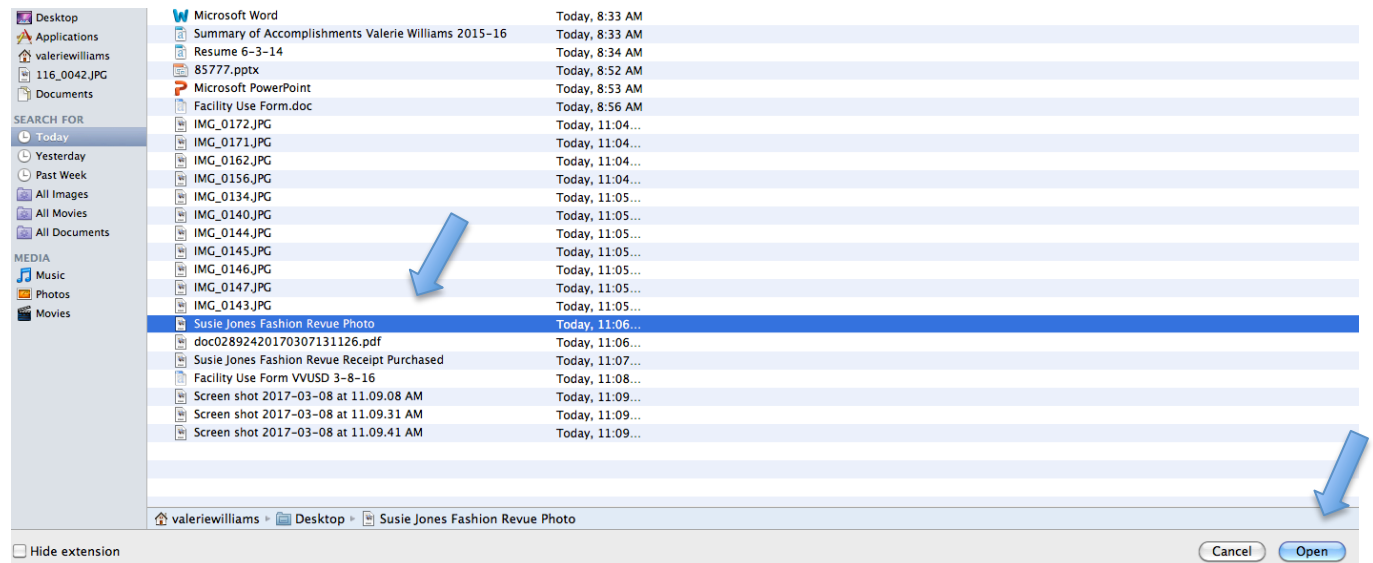
Submit Registration

2) A window/screen will open.

Find where you saved your photograph file(s), on your computer or flash drive.

3) Click on the file to select it, and then click the [blue Open button](#).

See screen shot below.




Your file will be automatically uploaded.

The uploaded file will be displayed with the file name next to the browse button, as well as a check mark and the word **OK!**

See screen shot below.

Upload your file(s)

Browse...	Susie Jones Fashion Revue Photo.jpg ✓ OK!
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.



Submit Registration

4) Repeat the process outlined in steps 1 – 3, to upload the required materials for EACH category you are entering, including additional photos and receipts.


5) After you upload all required materials, click the [blue Submit Registration button](#) at the bottom of the survey.

See screen shot below.

Upload your file(s)

Browse...	Susie Jones Fashion Revue Photo.jpg ✓ OK!
Browse...	Susie Jones Fashion Revue Receipt Purchased.pdf ✓ OK!
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.

Submit Registration



This will complete your registration. A window will open showing your completed registration. See *screen shot below*. You will also be emailed a response.

6) Take time to review the information you entered.

Unfortunately the system does not display your uploaded files.

If you need to delete files or edit any information click the **green Edit Your Response button**.

This will take you back to the registration survey where you can edit the information.

See *screen shot below*.

2017 Capitol Corridor 4-H Fashion Revue Participant Registration

Survey Complete!

Thank you for registering online for the 2017 Capitol 4-H Fashion Revue. You will receive an email at the address you provided which means your information has been sent to the Registrar. Your eligibility will be confirmed by your county 4-H staff.

Notification
Verification has been sent via e-mail to: vawilliams@ucanr.edu

[Edit Your Responses](#)

Results

First name	Susie
Last name	Jones
County	Solano
Category	Consumer Science - Purchased \$40 limit
Division (participants age on 12/31/2016). Primary members may participate, but will not be evaluated.	Intermediate, 11-13 years old
Birthdate xx/xx/xxxx	09/20/2004
Gender	Female
All Participants: Please note any special accommodations needed in order to participate in this activity.	NA
E-mail address	vawilliams@ucanr.edu

7) If you Edit Your Responses, you will need to click the **blue Submit Registration button** at the bottom of the survey to save your changes and resubmit the current information.

See *screen shot below*.

Upload your file(s)

Browse...	Susie Jones Fashion Revue Photo.jpg ✓ OK!
Browse...	Susie Jones Fashion Revue Receipt Purchased.pdf ✓ OK!
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.
Browse...	No file selected.

[Submit Registration](#)

If you need help with registration, or uploading files, please contact Valerie Williams, Solano County 4-H Program Representative at vawilliams@ucanr.edu